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PORTWAY JUNIOR SCHOOL

JOB DESCRIPTION – PART-TIME CLEANER

1. **Job Title:** Part-time Cleaner

2. **Responsible to:** Site Manager

3. **Key Tasks:**

Cleaning:

General cleaning of the Year 6 classrooms, work room, corridor, office and girls toilets.

Maintenance:

Reporting all defects to the Site Manager.

Services:

Preparation and clearing of rooms and equipment as required.

4. **Other:**

Other tasks commensurate with the hours of work and salary attached to the post which may be reasonably assigned by the Site Manager.

5. **Hours:**

10 hours per week
Monday to Friday

