



## Portway Junior School Remote Learning Policy

**Aims:** to outline the approach taken by Portway Junior School to enable pupils to access learning remotely in the event of a local lockdown or a family/individual needing to isolate following government guidelines. Our key aims are to:

- Ensure consistency in the school's approach to remote learning
- Set out expectations for all members of the school community with regards to remote learning

### **Application:**

In line with government guidance, pupils, staff and families should self-isolate if they display any of the following symptoms:

- A new continuous cough
- A high temperature - above 37.6C
- A loss of, or change to, their sense of smell or taste
- Have had access to a test which has returned a positive result for COVID-19

### **In the event of not being able to attend school:**

Portway Junior School will provide remote learning for pupils who are not able to attend school in order to support pupils from falling behind. We recognise that the circumstances that cause closures will affect families in a number of ways and, in our planning and expectations, we are aware of the need for flexibility from all involved. An understanding of, and willingness to adapt to, these challenges from all sides, is essential for success.

### Our provision is as follows:

- Using the support from HCC, the school will provide remote learning that is relevant to the curriculum focus for each year group. Use will be made of government recommended online resources to support learning, such as BBC Bitesize, Oak Academy, as well as White Rose Maths, HIAS Curriculum Projects and other resources which enable pupils to receive good quality remote teaching.
- Work will be shared with pupils, in the first instance using the school website. After this work has been completed, learning will be shared through Google Classroom and children are able to complete and return work to the teacher, as well as ask questions relating to the learning using this platform.
- The school website will also be used as a platform to provide parents with guidance and help in supporting their children using Google Classroom as well as giving information about e-safety and mental health. The website will also be used to store letters and any guidance the school has sent home to parents so these can be easily accessed at home.
- Parents will be encouraged to communicate with the school through the admin email account. Staff should not respond to emails from parents or children outside of normal working hours.
- The school's social media accounts (Twitter and Facebook) will be used to publicise any emergency messages to parents and to signpost parents to key information on the school's website.
- In the event of a class/year group bubble having to be shut down, the school will provide work for pupils to do at home on the school website and then learning activities in Google Classroom. In this event, the school will provide guidance for parents to help them to structure learning days at home.
- The Inclusion Team will maintain their records of families who need support with accessing learning and/or resources and will put plans in place to support individual pupils and their families.
- The SENDCo and SEN Assistant will provide a tailored home learning plan for pupils in receipt of an EHCP.
  
- All staff will follow the school's usual procedures with all safeguarding concerns, recording these on CPOMS and speaking to one of the school's three DSLs.

### Pupils and Parents:

Staff can expect pupils to:

- Ask for help if they need it - this will take place through the Google Classroom platform.

Staff can expect parents to:

- Make the school aware if their child is ill, particularly if the child was due to attend school in person
- Seek help from the school if they need it, with regards to work or any other support.

**Links with other policies:**

This policy works in conjunction with our:

- Safeguarding and Child Protection policy
- Our COVID-19 Addendum
- Behaviour Policy
- GDPR policy
- Online Safety policy

**Monitoring Arrangements:**

This policy will be reviewed regularly throughout the period where whole or partial school closures and/or the need for families and pupils to isolate, is very likely. At every review it will be approved by the Headteacher.

To be reviewed: March 2026